

THINK! SPEAK! INFLUENCE! – Training for our future University

A course for academic staff focusing on 7 different different topics

1. Joint Degrees: management of international students within a University Alliance
2. Writing competitive projects under the Erasmus+ Programme
3. Quality in mobility: traineeships as an opportunity for training and collaboration
4. Transnational collaboration, European values and internationalisation strategies: challenges and perspectives
5. University museums within the EU GREEN Alliance: shared strategies for a common culture
6. Strategic procurement and joint purchasing in European university alliances
7. Human resources management in a European University context: building a European administrative community

Call for Applications



Atlantic
CENTRE OF EDUCATION

Eligible participants

Technical and administrative staff employed at one of the partner institutions of the EU GREEN University Alliance

Course duration

Nr. 30 hours in blended format (15 hours online + 15 hours in-person)

In-person course locations

Parma (Italy), University of Parma, for Courses 1, 2 and 3;
Galway (Ireland), Atlantic Centre of Education, for Courses 4, 5, 6 and 7

Virtual attendance period

Nr. 15 hours between 1st and 30th October 2026

In-person attendance period

Galway: from 2nd to 6th November 2026 for Courses 4, 5, 6 and 7
Parma: from 16th to 20th November 2026 for Courses 1, 2 and 3

Required language competence

English (B1 CEFR)

Application deadline

18th September 2026

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The EU GREEN Alliance Universities:

- ~ University of Parma (Italy) – Course Coordinating University
- ~ Wrocław University of Environmental and Life Sciences (Poland)
- ~ University of Extremadura (Spain) – EU GREEN Alliance Coordinating University
- ~ University of Angers (France)
- ~ University of Oradea (Romania)
- ~ Otto von Guericke University Magdeburg (Germany)
- ~ University of Gävle (Sweden)
- ~ Atlantic Technological University (Ireland)
- ~ University of Évora (Portugal)

In collaboration with:

- ~ Galway Atlantic Centre of Education (Ireland)
- ~ Fondazione Collegio Europeo (Italy)

announce

the second edition of the training programme specifically designed for technical and administrative staff working across different administrative areas of the partner universities within the EU GREEN University Alliance.

Entitled **“Think! Speak! Influence! – Training for our Future University”**, the programme comprises a **common online component and seven different courses delivered in person**.

The seven training modules are:

1. Joint Degrees: management of international students within a University Alliance;
2. Writing competitive projects under the Erasmus+ Programme;
3. Quality in mobility: traineeships as an opportunity for training and collaboration;
4. Transnational collaboration, European values and internationalisation strategies: challenges and perspectives;
5. University museums within the EU GREEN Alliance: shared strategies for a common culture;
6. Strategic procurement and joint purchasing in European university alliances;
7. Human resources management in a European University context: building a European administrative community.

The courses are designed to facilitate interaction, communication and collaboration among administrative staff from the partner universities of the EU GREEN Alliance.

The programme is officially supported under the Erasmus+ Programme 2021–2027 and is delivered within the framework of the EU GREEN Alliance.

Through the compulsory virtual component of the programme, participants will have the opportunity to develop and consolidate their knowledge and understanding of the values that underpin and strengthen collaboration and European citizenship.

Programme and course description

The evolution of the European University Alliances, of which EU GREEN is part, represents one of the most significant transformations of the European higher education system in recent decades. Universities are now called upon to move



beyond the traditional model of international cooperation and build truly integrated European campuses, where education, research, innovation, mobility, cultural heritage and engagement with society converge within a common development strategy.

In this context, strengthening the skills and competences of technical and administrative staff, academic staff, service managers and international programme coordinators is a key element in supporting institutional change and ensuring the sustainability of European University Alliances.

This training programme is structured into seven complementary training courses, designed to develop strategic and operational competences in the main areas of university internationalisation. The programme addresses, in an integrated manner, topics including European project development, international mobility management, the development of joint degrees, the quality of internships, transnational cooperation and the enhancement of university cultural heritage, providing participants with practical tools to operate effectively within a European University Alliance.

The first course, **“Joint Degrees: Managing International Students in a European University Alliance”**, explores the regulatory, organisational and administrative aspects related to the design and management of Joint Degrees, Double Degrees and other international study programmes, guiding participants through the entire international student journey, from selection to the award of the joint degree.

The second course, **“Writing Competitive Projects under the Erasmus+ Programme”**, focuses on developing the skills required to design and draft high-quality European project proposals. Through a practical, workshop-based approach, participants will acquire methodologies for project design, partnership building, objective setting, Work Package management, impact assessment and the preparation of competitive applications, with particular attention to the role of European Universities within the European funding ecosystem.

The third course, **“Quality in Mobility: Internships as an Opportunity for Training and Collaboration”**, explores international internships as a tool for learning, employability and cooperation with the local community. The course addresses the design of Learning Outcomes, stakeholder engagement, the quality of mobility experiences, results monitoring and the development of long-term networks among universities, businesses, public authorities and civil society organisations.

The fourth course, **“Transnational Collaboration, European Values and Internationalisation Strategies: Challenges and Perspectives”**, focuses on the strategic dimension of university internationalisation. Through an analysis of European policies, European Universities, multilevel governance and emerging global challenges, the course aims to provide participants with the tools to design integrated and sustainable internationalisation strategies that are consistent with the institutional mission of higher education institutions.

The fifth course, **“University Museums in the EU GREEN Alliance: Shared Strategies for a Common Culture”**, focuses on the role of cultural and scientific heritage as a key element of the identity of European Universities. University museums



are examined not only as places of preservation, but also as cultural infrastructures capable of promoting research, teaching, innovation, science communication, European citizenship and dialogue with local communities, thereby contributing to the development of a shared culture within the Alliance.

The sixth course, **“Strategic Procurement and Joint Purchasing in European University Alliances”**, aims to provide administrative staff, procurement officers, financial officers and project managers within European Universities with the knowledge and practical tools required to manage procurement processes in a context of transnational cooperation. Through a practical approach focused on project management, participants will explore the European and national regulatory frameworks governing public procurement within EU-funded programmes, with particular reference to Erasmus+ and the European University Alliances.

The seventh and final course, **“Human Resources Management in a European University Context: Building a European Administrative Community”**, aims to provide human resources managers, HR offices, international relations offices, Alliance Managers and administrative staff involved in the activities of European Universities with the competences required to design and manage innovative human capital development policies in an international and multicultural context. The objective is to foster the development of a European Administrative Community capable of sharing expertise, procedures, organisational values and operational tools, thereby making a significant contribution to the sustainability and growth of the Alliance.

The programme adopts a strongly practice-oriented methodology, combining lectures, analysis of European case studies, practical exercises, project-based workshops and opportunities for discussion and exchange among participants. Particular attention is paid to the analysis of experiences gained within the European University Alliances and to the development of tools that can be immediately applied to participants’ professional practice.

Taken together, the seven courses aim to contribute to the development of a new culture of internationalisation, in which mobility, education, research, European project development and cultural heritage are not considered separate activities, but rather integrated components of a shared institutional strategy. From this perspective, the programme supports participants in developing a vision of the university that is increasingly open, collaborative and oriented towards the creation of a European Higher Education Area founded on quality, innovation, sustainability and the common values of the European Union.

Learning Objectives of Each Course

Course 1 – Joint Degrees: Managing International Students in a European University Alliance (15 hours)

The course provides participants with the regulatory, organisational, and administrative skills for designing and managing joint study programmes. It explores the entire student lifecycle of international students within a European University Alliance, providing practical tools for coordinating mobility, academic recognition, student services, and shared administrative procedures across partner universities.



Course 2 – Writing Competitive Projects under the Erasmus+ Programme (15 hours)

The course enables participants to develop skills in European project design, guiding them from the initial idea through to the preparation of competitive project proposals. It covers partnership building, objective setting, activity planning, impact assessment, and strategies to enhance the quality and success of applications under the Erasmus+ Programme.

Course 3 – Quality in Mobility: Internships as Opportunities for Learning and Collaboration (15 hours)

The course aims to strengthen participants' skills in the design, management, and evaluation of international internships, highlighting them as tools for learning, skills development, employability, and collaboration among universities, businesses, and local communities. Attention is given to the quality of mobility experiences, stakeholder engagement, and the monitoring of outcomes.

Course 4 – Transnational Cooperation, European Values and Internationalisation Strategies: Challenges and Perspectives (15 hours)

The course explores the main European policies on higher education and internationalisation, providing participants with tools to design integrated and sustainable institutional strategies. Participants will develop skills in international cooperation governance, the development of strategic partnerships, and the promotion of European values as fundamental elements of European University Alliances.

Course 5 – University Museums in the EU GREEN Alliance: Shared Strategies for a Common Culture (15 hours)

The course explores the role of university museums as cultural infrastructures supporting teaching, research, the Third Mission, and internationalisation. Participants will acquire tools to enhance scientific and cultural heritage through shared strategies for cooperation, digitalisation, public engagement, and community involvement, contributing to the development of a common European cultural identity.

Course 6 – Strategic Procurement and Joint Purchasing in European University Alliances (15 hours)

By the end of the training course, participants will be able to understand the European and national regulatory frameworks governing public procurement within EU-funded programmes, and correctly interpret their principles, requirements, and opportunities. They will acquire the skills to plan and manage procurement procedures in compliance with the principles of transparency, competition, proportionality, and best value for money, with particular reference to Erasmus+ projects and initiatives promoted by European University Alliances.

Course 7 – Human Resources Management in a European University Context: Building a European Administrative Community (15 hours)

The course enables participants to develop skills in designing shared policies for recruitment, onboarding, continuing professional development, and career development, making effective use of tools such as staff mobility, staff exchange programmes, communities of practice, and joint training and professional development initiatives. Participants will acquire methodologies to foster international working environments characterised by inclusion, collaboration, participatory leadership, and the enhancement of intercultural competences.



Total Number of Participants per University

Each course will be activated in case of a minimum enrolment of 10 participants.

Each course module is open to up to 3 participants from each partner university, with a maximum of 27 participants across the Alliance.

1. Joint Degrees: management of international students within a University Alliance;
2. Writing competitive projects under the Erasmus+ Programme;
3. Quality in mobility: traineeships as an opportunity for training and collaboration;
4. Transnational collaboration, European values and internationalisation strategies: challenges and perspectives;
5. University museums within the EU GREEN Alliance: shared strategies for a common culture;
6. Strategic procurement and joint purchasing in European university alliances;
7. Human resources management in a European University context: building a European administrative community.

Course Schedule (Online and In-Person)

All module courses include both an online and an in-person component.

Online Component

The virtual component, which is common to all training courses, consists of completing the MOOC “The Values of the European Union”, available [at this link](#).

The MOOC consists of 15 hours of training and must be completed by 30 October 2026. In order to attend the in-person component, participants are required to obtain the certificate of completion of the course.

In-Person Component

The in-person component of the programme, organised into groups of courses, is scheduled as follows:

- **Courses 1, 2 and 3:** from 16 to 20 November 2026 at the **University of Parma (Italy)**;
- **Courses 4, 5, 6 and 7:** from 2 to 6 November 2026 at the **Galway Atlantic Centre of Education (Ireland)**

The in-person component of each of the seven courses will consist of a total of **15 hours of face-to-face training**.

Recognition of Training

As the courses are designed for university administrative staff, the recognition of participation in the programme is subject to the procedures established by each partner institution. At the University of Parma, the courses are part of the Certified Individual Training Programme (2026 Training Programme).

Training Methodology

The programme includes the use of the following teaching and learning methods:

- Face-to-face lectures
- Case study presentations



- Self-directed learning
- Group sessions for case study analysis and discussion

Course Schedule and Content

Online Module

Thursday, 1 October 2026 (12:00–15:00)

- Course introduction
- Introduction of participants and instructors
- How to access the MOOC

From 1 October to 30 October 2026

- Full completion of the MOOC “The Values of the European Union”

In-Person Module

Course 1: Joint Degrees: Management of International Students within a European University Alliance

- Understand the European and national regulatory frameworks governing Joint Degrees and Double Degrees;
- Become familiar with the organisational models of European University Alliances;
- Design integrated administrative procedures;
- Manage the administrative lifecycle of international students;
- Coordinate processes among European partner institutions;
- Address challenges related to mobility, credit recognition, and degree awarding;
- Use digital tools for shared management.

Host institution: University of Parma (Italy)

Course 2: Writing Competitive Projects under the Erasmus+ Programme

- Understand the structure and priorities of the Erasmus+ Programme 2021–2027 and the future programming period;
- Identify the most appropriate call for proposals in relation to institutional objectives;
- Build strong and effective European partnerships;
- Develop a coherent intervention logic;
- Formulate competitive application forms;
- Develop a realistic work plan;
- Define indicators, results, and impact;
- Understand the criteria used by European Commission evaluators.

Host institution: University of Parma (Italy)

Course 3: Quality in Mobility: traineeships as an Opportunity for Training and Collaboration

- Understand the strategic role of internships within the Erasmus+ Programme and European Universities;
- Design internship pathways focused on learning outcomes;
- Develop collaborative networks with businesses, public institutions, third-sector organisations, and international partners;
- Ensure the quality, monitoring, and evaluation of internship experiences;





- Manage the administrative and legal aspects of internship mobility;
- Enhance internships as a tool for employability, innovation, and knowledge transfer.

Host institution: University of Parma (Italy)

Course 4: Transnational Cooperation, European Values and Internationalisation Strategies: Challenges and Perspectives

- Understand the role of European Universities within the European Higher Education and Research Area;
- Explore the main European policies on the internationalisation of higher education;
- Design internationalisation strategies aligned with the university's institutional mission;
- Develop sustainable transnational partnerships;
- Promote European values, inclusion, and active citizenship through international cooperation;
- Examine the main trends in the internationalisation of higher education and explore future developments.

Host institution: Atlantic Centre of Education, Galway (Ireland)

Course 5: University Museums within the EU GREEN Alliance: Shared Strategies for a Common Culture

- Understand the strategic role of university museums within European Universities;
- Enhance scientific, historical, and cultural heritage as a tool for European cooperation;
- Design shared cultural initiatives among Alliance partners;
- Develop public engagement and citizen science strategies;
- Use digitalisation to improve access to and enjoyment of cultural heritage;
- Integrate museums, teaching, research, and the Third Mission into internationalisation strategies.

Host institution: Atlantic Centre of Education, Galway (Ireland)

Course 6: Strategic Procurement and Joint Purchasing in European University Alliances

- Design procurement procedures compliant with Erasmus+ rules;
- Prepare the required administrative documentation;
- Manage procurement procedures involving partners from different countries;
- Reduce the risk of administrative irregularities;
- Learn how to effectively support audits and financial controls;
- Contribute to the development of common procedures within the Alliance.

Host institution: Atlantic Centre of Education, Galway (Ireland)

Course 7: Human Resources Management in a European University Context: Building a European Administrative Community

- Design HR policies aligned with the objectives of the Alliance;
- Manage international staff mobility programmes;
- Coordinate international recruitment processes;
- Develop joint training programmes;
- Foster the multicultural integration of staff;
- Support the development of a European administrative community.

Host institution: Atlantic Centre of Education, Galway (Ireland)



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The social programme and details of the technical meetings will be provided in a separate annex.

Admission and Participation Requirements

To apply for the training programme, participants must be employed as **technical and administrative staff** at one of the partner universities of the EU GREEN Alliance.

The following participation requirements apply to candidates from all partner institutions:

- **Demonstrated proficiency** in English at **B1 level of the CEFR (Common European Framework of Reference for Languages)**. Proof of English proficiency is not required for native English speakers.
 - o The language assessment test is intended to verify candidates' level of English proficiency and is mandatory for all candidates. The test must be taken through the Atlantic Test platform on 23 September 2026, between 9:00 and 18:00. The test takes 45 minutes to complete. A minimum level of B1 must be achieved in order to proceed to the selection stage.
 - o The test will be conducted online, and all candidates will receive an invitation by email immediately after the application deadline.

How to Apply

Applicants interested in participating in the programme must complete the [application form](#) by **18 September 2026**.

The application form must be accompanied by the following documents:

- A copy of a valid identity document or passport;
- Authorisation from the applicant's relevant manager to participate in the course if selected.

VERY IMPORTANT!

- Applicants must declare that they have obtained authorisation from their relevant manager to attend the in-person training during working hours on the dates scheduled for their preferred course.

Selection Criteria and Procedures

A **Joint EU GREEN Selection Committee**, appointed by the Coordinating University and composed of experts, will be responsible for conducting the selection process. The selection will be based on an assessment of the following criteria:

Common criteria

English Language Proficiency (Test Results)

→ C2	30 points
→ C1	25 points
→ B2	20 points
→ B1	15 points



Motivation (Relevance of the Applicant's Work to the Selected Course)

- | | |
|----------------------------|-----------------|
| → Comprehensive motivation | up to 30 points |
| → Good motivation | up to 20 points |
| → Satisfactory motivation | up to 15 points |
| → Weak motivation | up to 10 points |

Professional Seniority

- | | |
|----------------------|-----------|
| → 0 - 5 years | 25 points |
| → 6 - 10 years | 20 points |
| → More than 10 years | 15 points |

Applicants will be notified of the selection results by **25 September 2026**. Selected participants must communicate their acceptance or withdrawal within three (3) working days of the publication of the results, by contacting the training programme contact person at their respective university (see below). Selected staff members will receive further instructions once the selection procedures have been completed.

Financial support

Only participants who travel to another partner institution to take part in their chosen training course are eligible for financial support under the Erasmus+ Programme. Participants will receive financial support from their home university. Each partner university is responsible for managing the financial aspects of mobility in accordance with the rules established by the relevant **Erasmus+ National Agency**.

No financial support is provided to administrative staff from the university hosting the in-person component of the training programme (**UNIPR** for courses held in Parma or **ATU** for courses held in Galway), as they will not participate in the programme as mobile staff.

Selected staff members will receive a mobility grant through the **Erasmus+ Programme** or through other funds available at their home institution. Where the mobility takes place under the Erasmus+ Programme, it will be classified as **STT (Staff Mobility for Training)**, with funding amounts determined by each sending institution.

Services

The services provided to participants during the in-person component of the training programme include:

- Administrative support
- Accommodation support
- Social programme
- University services (Wi-Fi, library access, laboratory access, etc.)
- Visa support, where applicable

Local coordination and contacts

Institution	Contact person(s)	E-mail address(es)
Uniwersytet Przyrodniczy we Wrocławiu	Anna POSADOWSKA-MALARZ	anna.posadowska-malarz@upwr.edu.pl
Université d'Angers	Claire CHARPENTIER	erasmusbip@univ-angers.fr erasmus.personnelua@univ-angers.fr
Universitatea din Oradea	Carmen BURAN Ana-Maria VANDICI	cburan@uoradea.ro ; avandici@uoradea.ro
Högskolan i Gävle	Malin HILLMAN	malin.hillman@hig.se
Universidade de Évora	Marina CORDEIRO	mobility@uevora.pt ; mscm@uevora.pt
Otto-von-Guericke Universität Magdeburg	Reena SCHLIEPHAKE	reena.schliephake@ovgu.de
Universidad de Extremadura	Ana SANTIAGO Fernando TINOCO DÍAZ	bips@unex.es ; erasmusstaff@unex.es
Atlantic Technological University	Frances LUCY Margaret MULCHRONE Lorraine CUNNINGHAM	frances.lucy@atu.ie ; Margaret.Mulchrone@atu.ie Lorraine.Cunningham@atu.ie
University of Parma	Sofia GOLBAN Marco BARTOLI	sofia.golban@unipr.it marco.bartoli@unipr.it

Privacy Notice

Please take note of the Privacy Notice, previously provided and accepted, in accordance with the European Union General Data Protection Regulation (GDPR).

By signing this document, I authorise the processing of my personal data for the purposes and in accordance with the procedures described below.

Personal data will be processed for the preparation, organisation, implementation, and follow-up of events and activities. This includes recurring or occasional events, whether held in person or online (for example, via videoconferencing systems, telephone, or other streaming technologies). Personal data may also be processed to the extent necessary for registration, sending invitations to subsequent events, catering arrangements, provision of information, communication with participants, coordination of appointments, setting up communication platforms for exchange and networking among participants, sending offers, and carrying out other activities related to the promotion of events, even where not expressly listed.

Personal data may be processed manually or by means of suitable automated tools and may include all operations referred to in Article 4(2) of the GDPR, including collection, organisation, storage, retrieval, use, disclosure by transmission, and deletion.

You will be informed in advance and at the time of the specific event if photographic and/or video recordings are planned. Such data may be used, reproduced, shared, and otherwise exploited free of charge and without limitation as to time, place, or content. In particular, they may be used on websites, social media channels, video platforms, and newsletters, as well as in any type of audiovisual or printed material, such as DVDs, brochures, leaflets, or similar materials, and in PowerPoint presentations aimed at promoting a positive image of the organisation externally, as well as supporting marketing and internal communication activities.

The assignment of image rights is granted free of charge and includes the processing and transfer of such rights to third parties (cooperation partners involved and media representatives). Where third parties act as data processors on behalf of the organisation, they will be legally bound to comply with and implement the data protection principles set out in the relevant data processing agreements.

In connection with events and activities, we process your contact details and, depending on the nature of the event, photographic and video data. For this purpose, we fulfil the information obligations established by the European Union General Data Protection Regulation (GDPR).

Any communication concerning the protection of personal data should be addressed to the Data Protection Officer (DPO) of your home university.

The recipients, or categories of recipients, of your personal data are the offices of the universities belonging to the EU GREEN consortium.

Processing activities: Your data will be collected, consulted, stored, shared, deleted, and destroyed. Personal data will not be processed in third countries outside the European Union.

Purpose and legal basis: Your personal data will be used for the preparation, organisation, implementation, and follow-up of events and activities, as well as for any other purposes related to the provision of services.

The legal basis for processing is the voluntary consent of the data subject, pursuant to Article 6(1)(a) of the GDPR (lawfulness of processing), in conjunction with Article 7 (conditions for consent).

Data retention period: Personal data will be deleted if the right to erasure is exercised or consent is withdrawn.

Rights of the data subject: Pursuant to Article 15 of the GDPR, you have the right to access your personal data. As a data subject, you also have the right to rectification (Article 16), erasure (Article 17(1)), restriction of processing (Article 18), and data portability (Article 20). Pursuant to Article 21 of the GDPR, you also have the right to object, on grounds relating to your situation, to the processing of personal data concerning you where such processing is based on Article 6(1)(e) or (f).

Thank you for your understanding regarding the fulfilment of the information obligations relating to the protection of personal data.

Legal Notice

- The present Call for Applications is issued by the EU GREEN European University Alliance and is governed by the applicable provisions of the EU GREEN inter-university agreements and the internal regulations of each partner institution;
- The EU GREEN Alliance reserves the right to amend, suspend or withdraw the present Call, in whole or in part, at any time and without prior notice, where deemed necessary for organisational, legal or operational reasons. Any such modification shall be duly communicated through official channels;
- All applicants are required to act in good faith and provide accurate and complete information. Any false declaration or omission may result in the exclusion from the selection process.

The interpretation of the present Call shall fall within the competence of the EU GREEN Alliance Governing Bodies, in accordance with the principles of transparency, proportionality and equal treatment.